

2019 CREW Calgary Board of Directors Nomination Application

The benefits of CREW Board Experience include raising the profile of you and your company, strengthening project and team management skills, expanding your network, and learning the basics of Board work in a comfortable setting. Please read through all the documents included in this package:

- Nomination Application
- Scoring Rubric
- Director Job Description
- Board Liaison Job Description (for Board Directors)
- Secretary Job Description, if applicable
- Treasurer Job Description, if applicable
- President Elect Job Description, if applicable

1. **Name of Candidate:** _____

2. **Position: (please indicate all positions you are interested in):**

Director

Secretary

Treasurer

President Elect*

*Please note the requirement noted under the President Elect Job Description for 1 year of prior service on the CREW Board of Directors with preference given to those serving on the current Board.

Pre requirements

3. **Are you a Principle Member of good standing for 1 year?** YES NO

4. **Are you able to commit to the time requirements outlined below?** YES NO

Board meetings are typically held during business hours, and there is a time requirement to:

- prepare for Board meetings including reading the board package (typically ~40 pages)
- attendance of all or a majority of CREW Calgary events (approximately one a month)
- attendance of Board meetings (2 hour meetings once a month), attendance via conference call may be used sparingly
- attendance of committee meetings when serving as Board Liaisons* (monthly meetings)

*All directors will serve as board liaisons to one of CREW's 5 committees (Golf, Events,

Sponsorship, Marketing, and Membership) with the exception of the Secretary and Treasurer whose other duties preclude them from serving as liaisons. Please see the job description for the Board Liaison attached.

5. Letter of Support from Employer submitted? YES NO

Employer support is critical for CREW Board members given the time requirements of serving on a Board. Preference will be given to candidates who submit a letter of support from their employers indicating their support of the candidate's CREW endeavours.

6. CREW Biz / Community Profile up to date (incl. photo): YES NO

To update this please visit <https://crewnetwork.connectedcommunity.org/home>. This is a critical part of connecting with the larger CREW Network and building member to member business and relationships.

7. Years of Experience in Commercial Real Estate _____

8. Length of Membership with CREW Calgary _____

9. Please list two (2) references and their contact info

Question 1: Please describe your involvement with CREW Calgary, including details about your volunteer experience, your attendance of events, and your networking with other CREW members.

Question 2: Please describe your experience and knowledge of the broader CREW Network and CREW Foundation , (e.g. attendance of convention and/or leadership summit attendance, use of crewbiz and the broader CREW Network, the availability of white papers etc.).

Question 3: Please describe some of your experience and skill sets that would be assist you in fulfilling your board duties (e.g. *Board Experience, understanding of financials, strategic planning, management experience, volunteer experience*)

Question 4: What position do you currently hold in commercial real estate? Do you have a background in other commercial real estate fields?

Question 5: *How comfortable are you tapping into your employer support or network to help with fund development, or other support of CREW Calgary's operations?*

Question 6: *Please described why you are a CREW Calgary Member?*